



Safeguarding Key Performance Indicator Metadata 2024



Safeguarding		
1	KPI Title	SC8 No. of staff undertaking safeguarding training (eLearning module via HSELand)
1a	KPI Short Title	
2	KPI Description	Description of the numbers of health and social care staff undertaking foundation training in adult safeguarding
3	KPI Rationale	Need to monitor the number and quantity of personnel undertaking the training
3a	Indicator Classification	National Scorecard Quadrant Quality and Safety
4	National Target	2024 National Service Plan National cumulative target: 40,000
4a	Target	Q1 10,000, Q2 10,000, Q3 10,000, Q4 10,000
4b	Volume Metrics	
5	KPI Calculation	Measurement is a count of the number of HSE staff, staff of funded agencies and staff of relevant health providers who have successfully completed the Safeguarding eLearning module on HSEland and have received the relevant certification.
6	Data Source	HSEland
6a	Data Sign Off	Tim Hanly, General Manger, National Safeguarding Office
6b	Data Quality Issues	No
7	Data Collection Frequency	Quarterly
8	Tracer Conditions	
9	Minimum Data Set MDS	HseLand provide quarterly data on the numbers and breakdown of personnel undertaking the online training
10	International Comparison	Services Internationally that have staff trained in Safeguarding and Protection
11	KPI Monitoring	Quarterly
12	KPI Reporting Frequency	Quarterly
13	KPI Report Period	Quarterly one month in arrears (Q2 data reported in July report)
14	KPI Reporting Aggregation	National
15	KPI is reported in which reports?	Annual Report/NSP/Performance Profile/MDR
16	Web link to data	http://www.hse.ie/eng/services/publications/performance-reports/
17	Additional Information	Is the data for this KPI available through Corporate Information Facility (CIF)? Yes
18	KPI owner/lead for implementation	Tim Hanly, General Manger, National Safeguarding Office timg.hanly@hse.ie
19	BIU data support	Denise O'Reilly, National Data Analyst, Older Persons & Safeguarding Denise.OReilly5@hse.ie
20	Assistant National Director	JP Nolan, Assistant National Director, Quality and Patient Safety, Community Operations

Safeguarding		
1	KPI Title	SC10 - % of community concerns that have been reviewed by a social worker on the CHO Safeguarding and Protection Team and an initial response has been generated by a social worker on the Safeguarding and Protection Team within 3 working days
1a	KPI Short Title	
2	KPI Description	The Safeguarding Vulnerable Persons at Risk of Abuse - National Policy and Procedures states that all safeguarding concerns need to be responded to in a timely manner. In relation to community concerns this responsibility lies with the Safeguarding and Protection Team. Community concerns are referred directly to the Safeguarding & Protection Team from a variety of different sources including health and social care professionals and the wider public and it is their responsibility to review the information provided and respond as appropriate with the 3 working day timeframe. This provides assurance in relation to managing immediate risk.
3	KPI Rationale	It is important that we can benchmark how closely Safeguarding and Protection Teams can respond to completing their preliminary screening within the timeframe set out in the policy
3a	Indicator Classification	National Scorecard Quadrant Quality and Safety
4	National Target	2024 National Service Plan point in time Target: 85%.
4a	Target	85% target
4b	Volume Metrics	
5	KPI Calculation	The denominator will be the total number of community concerns notified to the Safeguarding and Protection Teams. The numerator will be the number of community concerns reviewed and responded to the Safeguarding and Protection Team Social Worker within 3 working days. - Numerator/Denominator*100
6	Data Source	Safeguarding and Protection Teams will log the date the concern was referred and the date it was reviewed and responded to in their local logging sheet which will be submitted by Principal Social Workers (PSW) onto a shared drive accessible to the National Safeguarding Office. National Safeguarding Office to BIU via Analyst
6a	Data Sign Off	Tim Hanly, General Manager, National Safeguarding Office
6b	Data Quality Issues	No
7	Data Collection Frequency	Quarterly
8	Tracer Conditions	Logging Sheet will be submitted to the National Safeguarding Office
9	Minimum Data Set MDS	Logging Sheet will be submitted to the National Safeguarding Office
10	International Comparison	
11	KPI Monitoring	Quarterly / Other – give details: Each Principal Social Worker on Safe Guarding and Protection Teams
12	KPI Reporting Frequency	Quarterly
13	KPI Report Period	Quarterly one month in arrears (Q2 data reported in July report)
14	KPI Reporting Aggregation	National/CHO
15	KPI is reported in which reports?	Preliminary Data Report
16	Web link to data	http://www.hse.ie/eng/services/publications/performance-reports/
17	Additional Information	
18	KPI owner/lead for implementation	Tim Hanly, General Manager , National Safeguarding Office tim.g.hanly@hse.ie
19	BIU data support	Denise O'Reilly, National Data Analyst, Older Persons & Safeguarding Denise.OReilly5@hse.ie
20	Assistant National Director	JP Nolan, Assistant National Director, Quality and Patient Safety, Community Operations

Safeguarding		
1	KPI Title	SC11 - % of service concerns that have been reviewed by a social worker on the CHO Safeguarding and Protection Team where a response has been sent to the notifying service within 10 working days
1a	KPI Short Title	
2	KPI Description	The Safeguarding Vulnerable Persons at Risk of Abuse - National Policy and Procedures 2014 states that an initial assessment (preliminary screening) must be submitted to the Safeguarding and Protection Team where there is a concern of abuse of a vulnerable adult within a 3 working day timeframe. These concerns require oversight from the Safeguarding and Protection Team. This KPI indicates the proportion of concerns from services that receive a subsequent response that their concern has been reviewed and responded to by a Safeguarding and Protection team member within a 10 working day timeframe.
3	KPI Rationale	It is important that we can benchmark how closely Safeguarding and Protection Teams are reviewing and responding to preliminary screening submitted by services
3a	Indicator Classification	National Scorecard Quadrant Quality and Safety
4	National Target	2024 National Service Plan point in time Target: 81%.
4a	Target	81% target
4b	Volume Metrics	
5	KPI Calculation	The denominator will be the total number of service concerns reported to the Safeguarding and Protection Team. The numerator will be the number of service concerns reported to the Safeguarding and Protection team that have been reviewed and responded to within 10 working days. - Numerator/Denominator*100
6	Data Source	Safeguarding and Protection Teams will log the date the concern was referred by the service and the date the SPT reviewed and responded to it in their local logging sheet which will be submitted by Principal Social Workers (PSW) onto a shared drive accessible to the National Safeguarding Office. National Safeguarding Office to BIU via Analyst
6a	Data Sign Off	Tim Hanly, General Manager, National Safeguarding Office
6b	Data Quality Issues	No
7	Data Collection Frequency	Quarterly
8	Tracer Conditions	Logging Sheet will be submitted to the National Safeguarding Office
9	Minimum Data Set MDS	Logging Sheet will be submitted to the National Safeguarding Office
10	International Comparison	
11	KPI Monitoring	Quarterly / Other – give details: Each Principal Social Worker on Safe Guarding and Protection Teams
12	KPI Reporting Frequency	Quarterly
13	KPI Report Period	Quarterly one month in arrears (Q2 data reported in July report)
14	KPI Reporting Aggregation	National/CHO
15	KPI is reported in which reports?	Preliminary Data Report
16	Web link to data	http://www.hse.ie/eng/services/publications/performance-reports/
17	Additional Information	
18	KPI owner/lead for implementation	Tim Hanly, General Manager , National Safeguarding Office timg.hanly@hse.ie
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